

SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI

ANNUAL REPORT COMMITTEE (ARC)

Date: 16.01.2019

Sub: SVIMS, Tirupati - Constitution of Annual Report Committee (ARC) – Reg.

The following committee is constituted to develop Annual Report comprising of all the aspects of the University i.e. Academic, Research, Finance, Institute progress activities (overall & department wise) during each calendar year.

They shall play a lead role in obtaining, compiling, proof reading of information from various sections of the Institute.

The Core leaders of the committee **Dr Sreedhar Babu. K.V, Dr Suresh. V, Dr Madhu Babu. D.S, Yerrama Reddy. M** are requested to convene periodical meetings at regular intervals with the stakeholders as and when required. **Santhanalakshmi. S, Madhavi. D** shall act as co-coordinators and provide secretarial assistance in arranging the meetings, recording of minutes and supporting for completion of report.

It is to be noted that the leaders shall assign targeted responsibility to each member of the group and the members shall implement changes on regular basis, bringing feed back to the committee meetings. Therefore, division of labour shall be across all members. **Dr Sreedhar Babu, Professor, IHBT** shall coordinate with all the members.

The committee is informed to discuss with each executive body and advise them whenever necessary. Where ever the administrative support is required the core leaders may meet the Dean for further improvement.

Name	Designation	Department
Dr Sreedhar Babu. K.V	Professor	IHBT
Dr Suresh. V	Professor	Endocrinology
Dr Madhu Babu. D.S	Associate Professor	Dentistry
Yerrama Reddy. M	Deputy Registrar	Academic Section
Dr Abhijit Chowdary	Professor	Microbiology
Dr Nagaraj. K	Professor	Community Medicine
Dr Randeer Gupta Mantri	Associate Professor	Nuclear Medicine
Dr Arun. R	Associate Professor	Blood Bank
S.V.S.S.Prasad	Account Officer	Accounts Section
Santhanalakshmi. S	Superintendent	Academic Section
Madhavi. D	Superintendent	CE Exams Section
Lakshmi Triveni. K	Senior Assistant	CE Exams Section



Director-cum-VC

To

All the members of the committee.

Copy to Dean, Registrar, Medical Superintendent, SVIMS for information.