



INSTRUCTIONS FOR ATTENDING THE COUNSELING

I. The candidates are informed to appear before the selection committee on **11-07-2018 at 8:30 am at Sri Padmavathi Auditorium, 2nd Floor, OPD Block, SVIMS** for counseling in connection with admission to **M.Sc Medical courses** - in Anatomy, Physiology, Biochemistry, Microbiology, **M.Sc Biotechnology & Bioinformatics, P.G. Dip. in Medical Records Science Courses** for the academic year 2018-19 with the following documents.

- i. Call letter
- ii. B.Sc Degree marks certificates (I, II, III years).
- iii. B.Sc Degree provisional / original certificate.
- iv. S.S.C. Marks certificate.
- v. Recently obtained permanent caste certificate for BC/SC/ST categories.
- vi. Transfer certificate.
- vii. Study certificate from Class IX to degree.
- viii. Copy of Aadhar Card.
- ix. Residence certificate (Those students who have studied outside the State of Andhra Pradesh / Telangana only have to furnish the certificate for a period of 10 years prior to the qualifying examination that they have resided in the State).
- x. Recently obtained income certificate & white ration card for SC/ST categories for verification by the scholarship authorities to assess the eligibility.
- xi. The children / employees of TTD/SVIMS have to produce the service certificate of the parent from the competent authority by including the name of the child and ID card of the employee.

2. **Fees:** The candidate has to bring demand drafts depending upon the choice of the course opted:

S.No	Course	Tuition fee (in Rs.)	Caution Deposit (in Rs.)
01.	M.Sc Medical courses (<i>Anatomy, Physiology, Biochemistry, Microbiology</i>)	53,200-00	2,000-00
02.	M.Sc Biotechnology & Bioinformatics	28,200-00	2,000-00
03.	P.G. Dip. in Medical Records Sciences	18,000-00	500-00

The DD shall be drawn in favour of the Director, SVIMS Tirupati in any nationalized bank.

The applicants are advised to bring separate DDs for Rs.28,200/-, Rs.25,000/- & Rs. 2000/- separately at the time of counseling. If the candidate fails to satisfy the above, he/she shall forfeit the seat and the same will be allotted to the next person in the order of merit.

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3. **The attendance will be taken from 8:30 am to 10:00 am only.** The candidates who report for counseling after 10:00 am will not be considered for counseling and admission.
4. The selected candidates have to deposit all the original certificates on the day of the counseling and they will be returned only at the time of leaving the institution. Hence, they are **advised to keep sufficient no. of Xerox copies of certificates** with them for future use.
5. There is no guarantee that all the candidates called for counseling will get the admission. All the seats will be filled up based purely on merit following the rules and reservation in vogue.
6. The decision of the selection committee in allotting the seats shall be final and binding.
7. The candidate who fails to attend the counseling on the said date will forfeit the right for admission.
8. The candidates should not be continuing in another course / job while attending the counseling. If so, they must bring 'No Objection Certificate' stating that, the candidate will be relieved in time, to study the course, if selected.
9. **Hostel :** Shared accommodation will be provided subject to availability. Those who required accommodation have to pay the hostel deposit of Rs. 10,000/- (Rs. 5000/-refundable & Rs.5000/- non refundable) on the day of allotment for M.Sc courses and Rs. 4,000/- (Rs. 2000/- refundable & Rs. 2000/- non refundable) for PG Diploma courses by way of challan in SBI, SVIMS Branch, Tirupati. Further they have to pay the mess charges & establishment charges for the whole year at a time.



[Handwritten Signature]
REGISTRAR

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30/6/18