



**SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI**

**ADMISSIONS 2023-24**

**Mop-Up round counselling for PG Diploma in Medical Records Sciences on 26.10.2023**

**Total Vacancy Position: 08 Seats**

**Category:**

- SVU – OC (w)-1, OC-2, BC-B (w)-1, SC-1, ST-1  
TTD/SVIMS – OC-1  
EWS – 1

**INSTRUCTIONS TO CANDIDATES**

The eligible candidates are hereby informed to attend the Mop-Up round counselling on 26/10/2023 at 8:30 am in Sri Padmavathi Auditorium, OPD Block, SVIMS for the academic year 2023-24. The attendance will be taken from 8.30 am to 10.00 am only.

While attending the Mop-Up round counselling, the candidate has to submit the following original certificates to the verification committee.

1. B.Se. Degree marks certificates (I, II, III years)
2. B.Se. Degree provisional / original certificate
3. Intermediate marks certificate
4. S.S.C. Marks certificate
5. Transfer certificate
6. Migration certificate
7. EWS Certificate
8. Study certificate from Class IX to Degree
9. No objection certificate (if employed)
10. Recently obtained caste certificate in case of BC/SC/ST categories
11. Residence certificate (Those students who have studied outside the State of Andhra Pradesh/ Telangana only have to furnish the certificate for a period of 10 years prior to the qualifying examination that they have resided in the State)
12. The children / Regular employees of TTD/SVIMS have to produce service certificate of the parent from the competent authority by including the name of the child and ID card of the employee
13. (a) **Fees: The candidate has to pay for Rs. 18,000/- towards tuition fee and the other for Rs. 500/- towards Caution Deposit through online SB collect**  
**(b) Application fee: The candidates attended for Mop-Up round counselling have to pay the application fee of Rs. 5,900/- for OC/BC & Rs.4,956/- for SC/ST category through SB collect along with tuition fee**



14. The selected candidates have to deposit all the original certificates on the day of the Mop-Up round counselling and they will be returned only at the time of leaving the institution. Hence, they are **advised to keep sufficient no. of photo copies of certificates** with them for future use
15. There is no guarantee that all the candidates called for Mop-Up round counselling will get the admission. All the seats will be filled up based purely on merit following the rules and reservation in vogue
16. The decision of the admission committee in allotting the seats shall be final and binding
17. The candidate who fails to attend the counselling on the said date will forfeit the right for Admission
18. Hostel: Shared accommodation will be provided subject to availability. Those who require accommodation have to pay the hostel deposit of Rs.4,000/- (Rs.2,000 refundable) and (Rs.2,000/- non refundable) to the Hostel staff at the counselling hall.

If the candidate fails to satisfy the above, he/she shall forfeit the seat and the same will be allotted to the next person in the order of merit.

  
22/11/23  
REGISTRAR I/c

