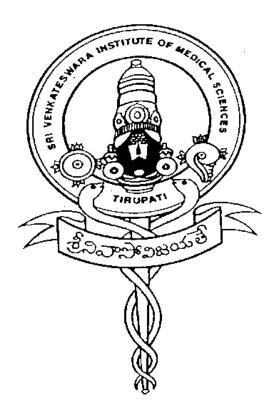
SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES,

(A University established by an act of A.P. State Legislature)

TIRUPATI-517 507



SVIMSPGSSET-2015 FOR M.Ch. Cardio-Thoracic Surgery

PROSPECTUS FOR ADMISSION TO MCh CT SURGERY COURSE FOR THE YEAR-2015

TIRUMALA TIRUPATI DEVASTHANAMS

IMPORTANT DATES FOR MCh CT SURGERY COURSE – 2015

Particulars	Date		
Date of issue of applications		12-08-2015	
Last date for issue & receipt of applications	Time: Upto 5:00 PM	31-08-2015	
Conduct of Entrance Examination	Time: 10:00 AM	09-09-2015	
Declaration of results		09-09-2015	
Counseling		10-09-2015	
Date of joining		14-09-2015	
Closure of admission		30-09-2015	

• Institute reserves the right to change the above schedule after due notification

List of documents to be submitted at the time of Counseling & Admission (All Originals and one set of photo copies)

- 1. Hall ticket of SVIMSPGSSET-2015 for MCh CT Surgery course
- 2. 10th class (SSC) certificate
- 3. MBBS & PG degree certificates
- 4. MBBS consolidated marks memo
- 5. Certificate of internship
- 6. Attempt certificate of MBBS & PG (MS/DNB) Degree
- 7. MBBS & PG Medical Council Registration Certificates
- 8. Study & Conduct certificates of MBBS & PG Degree.
- 9. No objection certificate from DME, Hyderabad for permitting to pursue super speciality course, if compulsory service is not completed after PG degree course.
- 10. Fees as prescribed under XI.

IMPORTANT NOTE:

- No individual correspondence will be made for counseling /admission. Candidates are requested to follow the instructions/information displayed at SVIMS notice board/ website as per the scheduled programme.
- 2. For enquiries
 - a) Regarding online entrance test, e-hall ticket & results contact:

Examination Section: 0877-2287777 Ext.	: 2290, 2253
Fax & Phone	: 0877-2287324
Email	: svimspget@gmail.com

b) Regarding counseling and admissions contact:

Academic Section : 0877-2287777 Ext. : 2202, 2458, 2267 Fax & Phone: 0877-2288002 Email : dean_svims@yahoo.com

3. Candidates are requested to visit the website periodically for any updates **Website :** http://svimstpt.ap.nic.in

I. Introduction:

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, established in the year 1993, under the aegis of Tirumala Tirupati Devasthanams, as a modern super specialty hospital, was granted the status of a university in the year 1995 by an act of A.P. State legislature vide act no.12 of 1995. The objectives of the Institute are:

- a) to create a centre of excellence for providing medical care, education and research facilities of a high order in the field of medical sciences in the existing super-specialties and such other super-specialties as may develop in future, including continuing medical education and hospital administration.
- b) to develop patterns of teaching in postgraduate level and in super specialties so as to set a high standard of medical education.
- c) to provide for training in paramedical and allied fields, particularly in relation to superspecialties.
- d) to function as a referral hospital
- e) to provide for post graduate teaching and conduct of research in the relevant disciplines of modern medicine and other allied sciences, including inter-disciplinary fields of physical and biological sciences.

The institution, spread in a 107 acre campus, is gradually growing into a prestigious university. Today, SVIMS has 36 super/broad specialty medical departments two colleges and two inter-disciplinary departments and is developing into a centre of excellence for providing medical care, education and research activities of a high standard in the field of medical and other allied sciences including inter-disciplinary fields of physical and biological sciences. In addition to these, SVIMS also provides training in Para-medical and allied fields, particularly related to super-specialties.

The Institution is recognized by the University Grants Commission (UGC) under section 12 (B) of the UGC act, 1956, and the Medical Council of India (MCI) has granted permission and later recognition to start DM/MCh super-specialty courses in cardiology, neurology, nephrology, endocrinology, medical oncology, CT surgery, neurosurgery, urology, surgical oncology & surgical gastroenterology and MD courses in anesthesiology, microbiology, biochemistry, pathology, medicine, emergency medicine, nuclear medicine immuno haematology & blood transfusion, radiodiagnosis, radiotherapy.

S.No.	Name of the department	S.No.	Name of the department				
Broad Specialties							
1	Anaesthesiology	13	Microbiology				
2	Anatomy	14	Nuclear medicine				
3	Biochemistry	15	Obstetrics & Gynecology				
4	Community Medicine	16	Ophthalmology,				
5	Emergency Medicine	17	Oto-Rhino-Laryngology				
6	Dental Surgery	18	Paediatrics				
7	Dermatology	19	Pathology				
8	Forensic Medicine	20	Pharmacology				
9	General Surgery	21	Physiology				
10	Haematology	22	Psychiatry				
11	IHBT	23	Radio Diagnosis				
12	Medicine	24	Radiotherapy				
		25	TB & Respiratory Medicine				
	Super S	pecialtie	9S				
26	Cardiology	32	Neurosurgery				
27	Cardiothoracic surgery	33	Surgical Gastroenterology				
28	Endocrinology & Metabolism	34	Surgical oncology				
29	Medical Oncology	35	Medical Gastroenterology				
30	Nephrology	36	Genito Urinary Surgery(Urology)				
31	Neurology						

The various super/broad specialty departments are:

II. Admission regulations for MCh CT Surgery course for the year 2015:

These rules may be called the Sri Venkateswara Institute of Medical Sciences Regulations of Admissions, applicable to MCh CT Surgery Course.

III. Notification:

Applications are invited from the eligible candidates of Indian Nationals to the MCh CT Surgery course (Post graduate degree-super speciality) course at SVIMS for the year 2015 for filling up of 04 seats, through a notification issued in the dailies/through institute website.

IV. Eligibility for admission:

- The candidate should have passed M.S./D.N.B. qualification prior to the date of entrance examination failing which they will not be allowed to appear for the entrance examination. In case, the candidate is waiting for the results, unable to enclose the pass certificate, he / she can mention the same in the application and has to submit the pass certificate compulsorily to the Controller of examinations, SVIMS, at least one day before the entrance test and collect the hall ticket.
 - <u>Note:</u> The confirmation of the admission is subject to the outcome of any litigation pending before any court of law in the Republic of India.

V. Application:

1. Application downloading from the website

Application and prospectus can also be downloaded from the website *http://svimstpt.ap.nic.in* and can be submitted with necessary documents along with DD for Rs.2,500/- (Rupees Two thousand and five hundred only) drawn in favour of "The Director-cum-VC, SVIMS, Tirupati".

- The application form duly filled in with all necessary documents are to be enclosed as mentioned in the application form and shall be delivered in person or by Registered Post to The Controller of Examinations, Sri Venkateswara Institute of Medical Sciences Alipiri Road, Tirupati – 517 507 on or before the prescribed date and time. Application fee once paid will not be refunded even in case the application is rejected.
- The filled in application received after the prescribed date and time shall not be considered. The Institute will not be responsible for non-receipt of application or delay in postal transit.
- 4. The in-service candidates who are employees of the state of Andhra Pradesh, Central Government under taking, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions should submit their applications through proper channel attested by the employing authority and submit No Objection Certificate from the employer along with application.
- 5. Application form should be filled up carefully by the applicant in his/her own handwriting and no column should be left blank or incomplete. Defective applications will be rejected.
- Full name of the candidate as seen in the school records (SSC), the correspondence address, contact phone number/s & e-mail address should be given without fail in the application.
- 7. It is the responsibility of the candidate/s to ensure whether they possess the requisite qualification for admission. Having been called for the entrance test does not mean the acceptance of eligibility. Selection of the candidate will not be final unless the original certificates are verified, found correct and the fees are paid.

8. All the information given in the application form should be correct. Any false information or suppression of any factual information in the application would be a disqualification. In case any false information is furnished or suppression of any factual information comes to the notice during any time of the course, he/she would be liable for termination, besides other actions by the institution, as may be deemed fit during any time of the course.

VI. Entrance Test:

- 1. There shall be an entrance examination on 100 MCQs., which will be conducted at SVIMS campus. The date and time will be specified in the Hall ticket.
- 2. The candidates appearing for entrance examination will not be paid any traveling allowance.
- 3. Hall tickets will be sent to the candidates by post or issued in person
- 4. The duration of the exam is 90 minutes
- 5. The marks obtained by the candidate in the entrance examination will be displayed on the notice board of the Institute and in the Institute's website on the dates specified.

VII. Method of selection:

- 1. Selection of candidates for MCh CT Surgery course will be made on the basis of rank obtained in the entrance test.
- 2. The candidates who secured a minimum of 50% marks in the entrance test will only be qualified to appear for the counseling.
- 3. Merit list will be prepared and rank shall be allotted in the order of merit based on the marks obtained in the entrance test.
- 4. In case of tie of marks in the entrance examination, the following criteria shall be adopted for fixing the merit.
 - i). A candidate who passed M.S., /D.N.B., in the first attempt or with less number of attempts will be given preference.
- ii). If there is still a tie, the candidate who passed final MBBS with less no. of attempts will be given preference.
- iii). If there is still a tie, the candidate who secured higher percentage of marks in final MBBS examination (Part-I & II) will be given preference.
- iv). If there is still a tie, elder in age will be preferred.

VIII. Counseling

- 1. The schedule of counseling will be notified in the SVIMS website. No communication will be sent to the candidates individually.
- 2. The qualified candidates have to report for counseling in person with required original documents as detailed in **Appendix-II** of the prospectus.
- 3. No proxy/ representative are permitted under any circumstances into the counseling hall.
- 4. The seats shall be offered for admission to those candidates in the order of merit who attend the counseling on the date notified in the website as per the rules of admission.
- 5. No request shall be entertained either for postponing the date of counseling or to appear at a later or earlier date. In case, a candidate fails to report for counseling, the seat shall be offered to the next merit candidate as per the admission rules.
- 6. The candidates who are selected / pursuing studies at other institution, unable to deposit the original certificates at the time of counseling, have to bring the following

- i) A certificate in original signed by the Principal / Dean mentioning the course, date of admission and the list of original certificates deposited in their college/institution.
- ii) The fee receipt for admission issued by the college in original.
- iii) Attested photo copies of the original certificates retained in that college.
- iv) In case of selection of such candidate, subsequently have to submit the original certificates within one week from the date of counseling, failing which, they will forfeit the right for admission.
- 7. Those who fail to produce the list of original documents as mentioned in Appendix-II are not eligible for admission irrespective of the rank obtained in the entrance test
- 8. In-service candidates have to bring "No objection Certificate" from the parent Institution stating that, such Institution has no objection to the candidate's admission to MCh C.T. Surgery course at SVIMS and shall be relieved. The proforma is available in **Appendix –I.** In case, the candidate gets selected he/she shall produce the relief order on the date of joining.
- 9. In all the matters relating to selection and admission, the decision of the Institute shall be final and binding, which cannot be questioned after the admissions are closed.
- 10. The second & subsequent counseling schedules will be notified in the website. No individual communication will be sent. The candidates have to visit the website and attend for the counseling.

IX FEES

The Selected candidate has to pay the following fees on the day of counseling :

S.No.	Fee Particulars	Amount Rs.
1	Tuition Fee per annum	*1,20,000
2	Library Fee per annum	5,000
3	Registration fee	1,000
4	Sports & Cultural Activities fee per annum	1,000
5	Medical expenses fee per annum	5,000
	Total fee	1,32,000
6	[#] Caution Deposit at admission (Refundable)	10,000
7	**Hostel Deposit (Refundable)	5,000

- Part of tuition fee (Rs. 40,000/-) has to be paid at the time of counseling and the balance fee will be deducted from their monthly stipend in installments.
- # To be paid on the date of admission.
- ** For those who wish to stay in the Hostel only.

X. Bond:

- The selected candidates have to execute two indemnity bonds as mentioned in Appendix II (Indemnity bond – I & II), available at the end of the prospectus.
- 2. The Indemnity bond shall be executed on a stamp paper (non-judicial) of Rs.100/- value, that in the event of the candidate discontinuing the studies at any time during the course period, he/she shall bound to pay a sum of Rs.1,00,000/- (Rupees one lakh only) along with the full stipend amount received by him/her back to the Institute.
- 3. The Indemnity bond shall also be executed on a stamp paper (non-judicial) of Rs.100/- value, that in the event of not willing to work in the post and pay offered by the institute after successful completion of the course in the department (subject to availability of vacancy and requirement of the institute) for a period of one year, he/she shall bound to pay a sum of Rs.20,00,000/- (Rupees Twenty Lakhs only).

4. Compulsory Service:

As per G.O.MS. No. 107 HM&FW (E1) Dept. dated 18-07-2013 and G.O.MS. No. 129 HM&FW (E2) Dept. dated 08-08-2013, all the post graduates in the state of Andhra Pradesh have to do compulsory service for a period of one year after successful completion of the course. Accordingly, the postgraduates of SVIMS also have to work in the post offered by the Institute for a period of one year. If their services are not required, they will be surrendered to the government. After completion of one year service, their degrees will be registered by the Medical Council (Copy of the G.O. is placed in the institute's web-site).

5. The bond/s are to be submitted for receiving the admission order.

XI. DATE OF JOINING:

- 1. The selected candidates must join the course, on the date notified in the order.
- 2. He/ She has to submit two bonds (Appendix- II) at the time of joining the course.
- 3. He/ She has to produce a medical fitness certificate certified by the medical officer, not lower than the rank of a civil surgeon/professor working in government Institutions. (copy of the proforma will be available in the website)
- 4. The in-service candidates (Govt. / Private medical colleges) selected shall submit the relieving order from their parent institution for admission. He/She shall not continue in rolls in the previous institution. Those who are working in Govt./Private medical colleges and not disclosing the same at the time of admission and continuing in their rolls as part of MCI teaching assignment during the course period, the institute is empowered to take severe disciplinary action including expulsion from the course and will be intimated to Medical Council of India.
- 5. No individual correspondence will be made for selection / admission. Candidates are requested to follow the instructions / information as per the scheduled programme mentioned in the prospectus / the institute's website.

XII. Regulations for Residency Program :

- 1. The super speciality courses are full time courses. The candidate shall be full time resident. No postgraduate is allowed to do any private practice or consultation.
- 2. The candidate shall not register for any other Degree/Diploma and continue the studies, unless specifically permitted by the Institute.

3. Stipend:

Monthly stipend as per the institution norms shall be paid to the candidates who are regular in attendance and attend to their duties to the satisfaction of the controlling authorities. The total period, during which, the students are paid stipend shall not exceed 36 months. No candidate will be eligible to draw the stipend for more than 36 months during his / her entire study period.

In service candidates from Government will not be paid stipend, if he/she draws leave salary in their parent institution.

4. Resident's manual:

Each postgraduate resident will be issued a copy of the resident's manual after admission. The manual consists of the duties, responsibilities, academics and other guidelines to be followed during the training period.

5. Log Book:

The candidate shall maintain a log book prescribed by the institution. There shall be entry of special investigations done, procedures, operations performed etc., by the candidate during the study period certified by the head of the department. The book shall be submitted to the examiners at the time of practical and viva voce.

- 6. **Paper / poster presentation and publication**: The students are required to present one poster, to read one paper at national / state conference and to present one research paper which should be published / accepted for publication / sent for publication during the period of the study, so as to make eligible to appear for the degree examination, as prescribed by the MCI.
- 7. **Duties & Responsibilities:** Duties and responsibilities of Residents joining M.Ch. C.T. Surgery courses shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of patient care in the hospital and teaching assignment for the undergraduate and postgraduate students.
- 8. The performance of the candidates joining the course will be evaluated at the end of every six months by a committee constituted for the purpose by the HoD and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or to detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the Institute.
- Library: There is well established Library with relevant text books and journals. It has MEDLARS, CD ROM and Internet facility. The Library opens on all working days from 9 am to 12 midnight.

The library is subscribing clinical key from Elsevier.

The e-resources available are :

- 500+ Elsevier Medical and Surgical journals;
- 1100+ Elsevier Medical and Surgical reference books;
- All Medical and Surgical Clinics of North America;
- All Elsevier Medical and Surgical Procedure Videos (2500+);
- All Elsevier associated and supplemental images and videos (11000+);
- All Clinical Pharmacology Drug monographs;
- 10. The original certificates of the candidate shall not be returned, till they complete the course of the study and work for a period of one year after successful completion of the course or discontinue the course by fulfilling the condition/s of bond I & II.
- 11. The candidates who got admitted in to the course shall not be given the original certificates under any circumstances. They are advised to keep sufficient Xerox copies of certificates for their future use.
- 12. The post graduate medical education regulations of Medical Council of India, as amended from time to time shall be enforced during the training period.

XIII Hostel accommodation:

- Accommodation will be provided to the candidates to the extent available on a rent fixed as per the rules of the Institute subject to availability. They will have to necessarily stay in the accommodation, if provided by the Institute. The Accommodation will be provided preferably on sharing basis.
- 2. The students are required to vacate the Hostel Accommodation within 7 days of the completion of their course failing which Rs.100/- and Rs.200/- per day will be charged for bachelor and married hosteller respectively as penal rent for unauthorized occupancy of hostel accommodation. At the same time, the room will be vacated/ unseated by the Hostel Authority / Security staff during the unauthorized stay.
- 3. The students will be responsible for the furniture and other fixtures of the room. In case of damage/loss, a penalty shall be imposed as assessed by the Wardens of the Hostels.

- 4. No electrical/civil alteration in the room is allowed.
- 5. Use of Air Conditioner/ Heaters and other electrical appliances consuming high electrical energy is not permitted in the hostel.

XIV. Procedure for cancellation / discontinuation:

The student who wants to cancel / discontinue from the course has to submit a request letter with "No Dues Certificate" to the Dean, SVIMS along with proof of the reason. The request shall be forwarded by the respective HOD. They are not eligible for refund of any fees.

Those who want to discontinue the course has to fulfill the Proforma bond-I & II (Appendix-II) and refund the stipend received by him/her (if any) from the Institute.

XV. Closure of admission:

The admission stand closed by the prescribed date. Due to unforeseen reasons if a seat falls vacant the candidates next in order of merit as per rules will be considered for admission in the subsequent counseling within the time frame schedule of MCI.

XVI. Warning:

In case any candidate is found to have supplied false information or certificate or found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Director of the Institute and his/her name will be referred to Medical Council of India.

XVII. Discipline:

- i) All powers relating to discipline and disciplinary action in relation to the residents of the University are vested in the Director-cum-Vice Chancellor. She may delegate all or any of her powers as she deems proper to any of the officers of the University.
- ii) The Residents shall maintain strict discipline during the period of study/training programme in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The Residents are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach the legal authorities/ SVIMS authorities/ MCI/ Govt. without prior permission by the head of the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.
- iii) A committee is constituted by the University to combat the menace of violence against women and sexual harassment in the campus. The disciplinary committee is constituted by the University with Dean who shall examine all the disciplinary and related issues pertaining to the residents. The misconduct / indiscipline related cases shall be brought to the notice of the Dean. Based on the gravity of the case, The committee shall make appropriate recommendations to the Vice-Chancellor.

XVIII. Ban on Ragging in the campus:

Ragging, use of drugs, drug trafficking and eve teasing etc. are strictly forbidden in the University campus and persons found indulging in such activities will be subjected to strict disciplinary action as per the law. Indulging in any criminal activity within or outside the University and any physical violence against fellow students and fellow residents will not be tolerated and will attract stern disciplinary action including rustication. As per the orders of the "Hon'ble Supreme Court of India" if any incident of ragging comes to the notice of the authority of the University, the student concerned shall be given liberty to explain and if his/ her explanation is not satisfactory, the authority would expel him/her from the University besides making entry in his/her certificates to that effect. Apart from the above, the students are liable for fine up to Rs.50,000/-, rigorous imprisonment up to three years (by court of law), and other punishments as per the Act.No.26 of 1997, dated 21-08-1997 of State if Andhra Pradesh.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/ her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action. The declaration is to be signed by the candidate to that effect on the date of admission.

XIX. Powers of Dean:

Not withstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her opinion such candidate had furnished incorrect particulars/false information in the application or in the documents attached thereto or in the statement made either before the authority in charge of admission or the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director, SVIMS, Tirupati.

Note: This prospectus is subject to change in accordance with the decisions of the institute/ MCI Government taken from time to time.

APPENDIX - I

NO OBJECTION CERTIFICATE FROM THE HEAD OF INSTITUTION

(Only for candidates in employment- government or private sector)

Forwarded

This Institution /organization has no objection for allowing Dr.....to apply for the MCh C.T. Surgery course at SVIMS. In the event of his/her selection for admission to the course applied for, he / she will be relieved from this institution/organization to join the course by the prescribed date. The undersigned is duly empowered and authorized to sign and issue this no objection certificate.

Office Seal

Date:

SIGNATURE

DESIGNATION (with office seal)

APPENDIX - II

SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED CANDIDATE WHILE JOINING DM/M.Ch COURSES

(To be submitted on non Judicial stamp paper worth Rs.100/-)

Indemnity Bond-I

	This	s deed of in	ndemnity is exec	uted	by		· · · · · · · · · · · · · · · · · · ·					
S/o,	D/o,	W/o		on	this		_(day)	of _		2015,	residing	at
					_ herein	after	referre	ed as	the	"STUDEI	NT" and	the
Regis	strar, S	ri Venkates	swara Institute of	Med	ical Scien	ces (S	SVIMS)	, Tirupa	ati, he	erein after	[.] called as	s the
"SVIN	//S".											

WHEREAS the said student selected for the course of _____ in SVIMS for the year 2015.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus that the student selected for the course has to execute a bond for Rs.1,00,000/- (Rupees one lakh only) in favour of the Registrar, SVIMS promising that he / she will complete the course. In case of discontinuation of the said course, the student is liable to pay the said bond amount and the stipend (if any) received from SVIMS.

WHEREAS the student selected has agreed to the said conditions and executing this bond. The bond will come into force from the date of joining.

This indemnity bond is executed in the presence of the following witnesses

Date:

Signature Name of the student and address

Witness - 1}

Witness - 2}

(Signature, full name and permanent address)

Indemnity Bond-II

This deed of indemnity is executed by ______ S/o, D/o, W/o______ on this _____(day) of ___2015, residing at ______ _____ herein after referred as the "STUDENT" and the Registrar, Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student selected for the course of _____ in SVIMS for the year 2015.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus that the student selected for the course has to execute a bond for Rs.20,00,000/- (Rupees twenty lakhs only) in favour of the Registrar, SVIMS promising that he / she will work for a period of one year after successful completion of the PG degree course. In case the candidate fails to join the post offered, he/she is liable to pay the said bond amount to SVIMS.

WHEREAS the student selected has agreed to the said conditions and executing this bond. The bond will come into force from the date of successful completion of the course.

This indemnity bond is executed in the presence of the following witnesses

Date:

Signature Name of the student and address

Witness - 1 }

Witness - 2 }

(Signature, full name and permanent address)