

For online application, please visit the official website of Dr  
NTRUHS, Vijayawada <http://ntruhs.ap.nic.in>



## **SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES**

*(A University established by an act of Andhra Pradesh State Legislature)*

**TIRUMALA TIRUPATI DEVASTHANAMS**

**TIRUPATI-517 507**

### **RULES & REGULATIONS FOR PG MEDICAL COURSES**

***(MAY-2017 SESSION)***

# **SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI**

## **I. INTRODUCTION:**

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, established in the year 1993, under the aegis of Tirumala Tirupati Devasthanams, as a modern super specialty hospital, was granted the status of a university in the year 1995 by an act of A.P. State legislature vide act no.12 of 1995.

The objectives of the Institute are:

1. To create a centre of excellence for providing medical care, education and research facilities of a high order in the field of medical sciences in the existing super-specialties and such other super-specialties as may develop in future, including continuing medical education and hospital administration.
2. To develop patterns of teaching in postgraduate level and in super specialties so as to set a high standard of medical education.
3. To provide for training in paramedical and allied fields, particularly in relation to super-specialties.
4. To function as a referral hospital
5. To provide for post graduate teaching and conduct of research in the relevant disciplines of modern medicine and other allied sciences, including inter-disciplinary fields of physical and biological sciences.

The institution, spread in a 107 acre campus, is gradually growing into a prestigious university. Today, SVIMS has 36 super/broad specialty medical departments four colleges and two inter-disciplinary departments and is developing into a centre of excellence for providing medical care, education and research activities of a high standard in the field of medical and other allied sciences including inter-disciplinary fields of physical and biological sciences. In addition to these, SVIMS also provides training in para-medical and allied fields, particularly related to super-specialties.

The Institution is recognized by the University Grants Commission (UGC) under section 12 (B) of the UGC act, 1956. The Institution is a member of Association of Indian Universities. The Medical Council of India (MCI) has granted permission to start DM/MCh Super-Specialty courses in Cardiology, Neurology, Nephrology, Endocrinology, Medical Oncology, CT Surgery, Neurosurgery, Urology, Surgical Oncology & Surgical Gastroenterology and MD courses in Anesthesiology, Microbiology, Biochemistry, Medicine, Emergency Medicine, Transfusion Medicine, Nuclear Medicine, Pathology, Radiotherapy and Radio-diagnosis.

**The various Broad/Super specialty Departments are:**

<i>S.No.</i>	<i>Name of the department</i>	<i>S.No.</i>	<i>Name of the department</i>
<b>Broad Specialties</b>			
1	Anaesthesiology	13	Microbiology
2	Anatomy	14	Nuclear medicine
3	Biochemistry	15	Obstetrics & Gynecology
4	Community Medicine	16	Ophthalmology,
5	Emergency Medicine	17	Oto-Rhino-Laryngology
6	Dental Surgery	18	Paediatrics
7	Dermatology	19	Pathology
8	Forensic Medicine	20	Pharmacology
9	General Surgery	21	Physiology
10	Haematology	22	Psychiatry
11	Transfusion Medicine	23	Radio Diagnosis
12	Medicine	24	Radiotherapy
		25	TB & Respiratory Medicine
<b>Super Specialties</b>			
26	Cardiology	32	Neurosurgery
27	Cardiothoracic surgery	33	Surgical Gastroenterology
28	Endocrinology & Metabolism	34	Surgical oncology
29	Medical Oncology	35	Medical Gastroenterology
30	Nephrology	36	Genito Urinary Surgery( Urology)
31	Neurology		

**II. DISTRIBUTION OF SEATS FOR VARIOUS SUBJECTS:**

<i>S.No.</i>	<i>Name of the course</i>	<i>Duration</i>	<i>No. of seats</i>
1	MD (Anaesthesiology)	3 Years	09
2	MD (Biochemistry)	3 Years	01
3	MD (Emergency Medicine)	3 Years	02
4	MD (Transfusion Medicine)	3 Years	01
5	MD (Medicine)	3 Years	09
6	MD (Microbiology)	3 Years	01
7	MD (Nuclear Medicine)	3 Years	04
8	MD (Pathology)	3 years	02
9	MD (Radiotherapy)	3 years	03
10	MD (Radio-diagnosis)	3 years	07

**III. ADMISSIONS:**

- As per the direction of the Ministry of Health and Family Welfare, Govt. of India (vide G.No.V.11011/2015-MED(Pt), dt:10/03/2017) & Govt. of AP, the PG seats available at SVIMS, Tirupati are filled through common counseling through web based format by Dr NTRUHS, Vijayawada.
- Candidate seeking admission in PG courses offered by SVIMS is required to apply through Dr NTRUHS, Vijayawada through online and shall attend for verification of original certificates, exercising web option, counseling etc., as laid down by Dr NTRUHS.
- The applicants are advised to visit the website of Dr NTRUHS periodically for further details.
- For the candidates who opted for admission at SVIMS, Tirupati shall abide by the Rules & Regulation of SVIMS.

#### IV. FEES:

1. The Selected candidate has to pay the University registration fee as fixed by Dr NTRUHS.
2. The annual tuition fee is to be paid to SVIMS after deducting the fees already paid.
3. The fees structure is as detailed below:

<b>S. No</b>	<b>Fee particulars</b>	<b>Amount Rs.</b>
1.	Tuition fee per annum	1,00,000 /-
2.	Library fee per annum	5,000/-
3.	Registration fee	1,000/-
4.	Sports & Cultural Activities fee per annum	1,000/-
5.	Medical expenses fee per annum	5,000/-
6.	Caution Deposit at the time of admission (Refundable)	* 10,000/-
7.	Hostel Deposit at the time of admission (Refundable)	* 5,000/-

\* *The refundable deposits are to be paid at the time of joining*

4. During the time of reporting for admission the candidate has to pay Rs.5,000/- and submit all the original certificates and Bond as specified in these regulations. In case, the candidate wants to cancel the admission / slide to other college, the amount paid will not be refunded.
5. Further, the candidate has to pay Library, Registration, Sports & Cultural, Medical expenses fee of Rs. 12,000/- before closure of admissions.
6. The balance tuition fee will be deducted from their monthly stipend in installments.

#### V. STIPEND:

Monthly stipend as per SVIMS rules shall be paid to the candidate admitted to the course for the period not exceeding 36 months taking their monthly attendance into consideration.

Note: *In service candidates will not be paid stipend if he/she draws leave salary in their parent institution.*

#### VI. RESIDENT'S MANUAL :

After admission, each Postgraduate Resident will be issued a copy of the Resident's manual. The manual consists of the duties, responsibilities, attendance, leave, academics, thesis writing and other guidelines to be followed during the training period. A copy of the resident's manual for the year 2016 is available in the institute website:

<http://www.svimstpt.ap.nic.in>.

#### VII. RESEARCH GRANT:

Each Postgraduate will be offered research grant of Rs. 50,000/- towards carrying the research work for submission of thesis.

#### VIII. LOG BOOK:

The candidate shall maintain a log book. There shall be entry of various special investigations done, procedures, operations performed etc., by the candidate during the study period certified by the head of the department. The Log book shall be submitted to the examiners at the time of practical and viva voce.

## **IX. DUTIES AND RESPONSIBILITIES:**

Duties and responsibilities of students joining PG (MD/MS) medical courses shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of the patient care in the hospital. The service of the post graduate resident may be terminated without any prior notice by the Director-cum-Vice Chancellor on the following grounds:

1. If he/she is satisfied on medical evidence that the resident is unfit and is likely to remain so for a considerable period for reasons of ill health and unable to discharge his / her duties. The decision of the Director-cum-VC whether the Resident is unfit and is likely to continue to remain unfit shall be conclusive and binding on him / her.
2. If the resident is found to be guilty of insubordination, interference with the patient care/university administration or misconduct.
3. If any resident is absent continuously for more than 30 days without any intimation to the office, no course / course completion certificate will be issued and necessary penalty will be levied.
4. If the certificates submitted by him/ her at the time of joining the course are found to be not genuine by competent authority at any time during or after the course his / her Degree is liable to be cancelled.

**X.** The Performance of the candidates joining the course will be evaluated periodically by a committee constituted for the purpose and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the institute.

## **XI. LIBRARY:**

There is a well established separate library building in 45000 sq.ft. available in SVIMS Campus with good collection of books (10000+) and subscription of foreign and Indian journals (179). The library has back volume journal collection from the year 1993. The library is having internet facility with static IP address with 10 mbps speed for the use of faculty and post graduate students. It has Scanning and Photocopying facilities for library users. The Library is kept open for 363 days in a year except Jan 26<sup>th</sup> and Aug 15<sup>th</sup> and functions 16 hours a day i.e. 9 A.M. to 12 A.M. (Midnight). During festivals, holidays and Sundays, it works from 10 A.M. to 5 P.M.

## **XII. Warning:**

In case any candidate is found to have supplied false information or certificate/s or found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Institute and his/her name will be referred to Medical Council of India.

### **XIII. DISCIPLINE:**

The students shall maintain strict discipline during the period of study/training program in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The students are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach the legal authorities/ MCI/ Govt. without prior permission by the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.

### **XIV. RAGGING:**

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh, vide Act.No.26 of 1997, dated 21-08-1997 & amendments made from time to time and Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009 issued vide notification dated 03-08-2009.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/ her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action.

After admission, each candidate has to submit an affidavit duly signed by self and parent /guardian. The affidavit is available in the website [www.aman movement.org](http://www.aman movement.org).

**XV.** The rules are subject to change in accordance with the institute taken from time to time.

### **XVI. POWERS OF DEAN:**

Notwithstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her opinion such candidate had furnished incorrect particulars/false information or in the certificates or in the statement made either before the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director-cum-VC, SVIMS, Tirupati.

### **XVII. BOND:**

The selected candidates have to execute two bonds. The proforma of the Indemnity Bonds are available at **Appendix-I**, which are to be submitted on or before the date of commencement of the course and receive the admission order. The candidate shall execute the Indemnity Bonds on stamp papers (non-judicial) of Rs.100/- value each.

### **XVIII. COMPULSORY SERVICE:**

As per G.O.MS. No. 107 HM&FW (E1) Dept. dated 18-07-2013 and G.O.MS. No. 129 HM&FW (E2) Dept. dated 08-08-2013, all the post graduates in the state of Andhra Pradesh have to do compulsory service for a period of one year after successful completion of the course. Accordingly, the postgraduates of SVIMS also have to work in the post offered by the Institute for a period of one year. If their services are not required, they will be surrendered to the government. After completion of one year service, their degrees will be registered by AP Medical Council. During their service, they will be paid honorarium of Rs.46,000/- per month.

### **XIX. LIST OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION: (All Originals and one set of photo copies)**

1. Allotment order
2. NEET PG – 2017 Admit card
3. NEET PG- 2017 Score card
4. Aadhar Card
5. 10<sup>th</sup> class (SSC) certificate
6. MBBS degree certificate
7. MBBS consolidated marks memo
8. Certificate of Internship
9. Medical Council Registration Certificate
10. Transfer / Migration certificate of MBBS.
11. Study & Conduct certificates from Inter to MBBS (7 years).
12. Study and conduct certificates from VI to Intermediate (*Applicable for candidates who completed MBBS from state-wide Universities / state-wide educational institutions / state-wide courses in Andhra Pradesh as defined in the G.O.P.No. 646 dt: 10<sup>th</sup> July, 1979*).
13. Integrated permanent community certificate for SC/ST/BC categories.

**REGISTRAR**

**Appendix-I**

**FORM OF BOND TO BE EXECUTED BY THE CANDIDATE JOINING PG  
(MD) COURSES AT SVIMS, TIRUPATI**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

**INDEMNITY BOND - I**

This deed of indemnity is executed by \_\_\_\_\_ S/o,  
D/o, W/o \_\_\_\_\_ on this \_\_\_\_\_ (day) of  
\_\_\_\_\_ 2017, residing at \_\_\_\_\_ herein after  
referred as the "STUDENT" and the Registrar, Sri Venkateswara Institute of Medical  
Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS, the said student selected for the course of \_\_\_\_\_  
in SVIMS for the year 2017.

WHEREAS the SVIMS has prescribed / stipulated the condition in the  
prospectus that the student selected for the course has to execute a bond for  
Rs..... in favour of the Registrar, SVIMS promising that he / she  
will complete the course. In case of cancellation/discontinuation of the said course  
before closure of admissions, the student is liable to pay the said bond amount and  
the stipend (if any) received from SVIMS.

WHEREAS, the student selected has agreed to the said conditions and  
executing this bond. The bond will come into force from the date of commencement  
of the course.

This Indemnity bond is executed in the presence of the following witnesses

**Date :**

**Signature of the Candidate**

**Witness :**

**Sureties**

1. Signature :  
*Name and address in full*

1. Signature :  
*Name and address in full*

2. Signature :  
*Name and address in full*

2. Signature :  
*Name and address in full*

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh / Telangana  
Government

**Note:**

The following documents of the witnesses / sureties are required to submit along with the  
bond

1. Copy of Aadhar card
2. Copy of PAN card



**SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED  
CANDIDATE WHILE JOINING PG ((MD/MS)) COURSES AT SVIMS,  
TIRUPATI**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

**(FOR NON - SERVICE CANDIDATES)**

**INDEMNITY BOND - II**

This deed of indemnity is executed by \_\_\_\_\_  
S/o, D/o, W/o \_\_\_\_\_ on this \_\_\_\_\_ (day) of  
\_\_\_\_\_ 2017, residing at \_\_\_\_\_ herein  
after referred as the "STUDENT" and the Registrar, Sri Venkateswara Institute of  
Medical Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student selected for the course of  
\_\_\_\_\_ in SVIMS for the year 2017.

WHEREAS the SVIMS has prescribed / stipulated the condition in the  
prospectus that the student selected for the course has to execute a bond for  
Rs.20,00,000/- (Rupees Twenty lakhs only) in favour of the Registrar, SVIMS  
promising that he / she will work for a period of one year after successful completion  
of the PG degree course. In case, there is no vacancy, the institute will surrender to  
the government for completion of one year compulsory service. In case the candidate  
fails to join the post offered either by the institute or by the Govt. of AP, he / she is  
liable to pay the said bond amount.

WHEREAS the student selected has agreed to the said conditions and  
executing this bond. The bond will come into force from the date of successful  
completion of the course.

This Indemnity bond is executed in the presence of the following witnesses

**Date :**

**Signature of the Candidate**

**Witness :**

**Sureties**

1. Signature :  
*Name and address in full*

1. Signature :  
*Name and address in full*

2. Signature :  
*Name and address in full*

2. Signature :  
*Name and address in full*

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh / Telangana  
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**Note:**

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