



INSTRUCTIONS TO THE APPLICANTS FOR FILLING SVIMSPGSSET-2016 ONLINE APPLICATION

1. [Click here](#) for downloading the **SVIMSPGSSET 2016** Prospectus. Read carefully before filling the online application form.
2. An account must be created by using a valid e-mail id and Mobile number. Ensure that DND (Do Not Disturb) is not activated in your mobile.
3. The system will generate an application ID which will be sent to your registered e-mail id and SMS to registered mobile number, which will help to logon to the application. In case you have not received the application number please check in spam/Junk email folder.
4. Login screen will appear where you have to enter application ID and date of birth. Your date of birth is the password.
5. **Step I:** Payment details screen will appear. Payment of application fee of Rs.2500/- has to be made through Credit/Debit card / online transfer. No other mode of payment will be accepted. All Banking charges for transaction will have to be borne by the candidate. For successful transaction of the fees, don't close the web page or press any key on keyboard/ mouse, until the web page displays the message "Transaction is successful". If your internet connection is slow or browser is closed due to any reason while making payment, re-login and verify the payment status allowing minimum of 24 hrs for it to be updated.
6. **Step-II:** Personal details screen will appear. Carefully fill the required details. Enter the qualification details as per the study from MBBS to PG degree (MD/MS/DNB). Enter the work experience details if working in any institution/ medical college. The mandatory columns mentioned with '*' must be filled and click on "save".
7. **Step-III:**
 - i) Photo upload - Upload Passport size Photograph. It shall be in .jpg/.jpeg format only having size not exceeding 500KB
 - ii) Signature upload - It shall be in .jpg/.jpeg format only having size not exceeding 500KB.
 - iii) Documents upload – The following documents shall be uploaded in .pdf format only having size not exceeding 1MB (1024KB)
 - a. MBBS – Degree certificate
 - b. MBBS - consolidated marks memo
 - c. MBBS - Medical council registration certificate
 - d. MBBS - No. of attempts certificate
 - e. PG Degree - (MD/MS/DNB) Provisional / original degree /PG exam hall ticket (If appearing for the examination and waiting for results)
 - f. PG Degree - Medical council registration certificate/Compulsory service order #

g. PG Degree - No. of attempts certificate #

If PG Degree is completed, upload the documents mentioned under f & g.

h. Other documents - Candidates who have studied MBBS / PG degree from other than A.P / Telangana have to upload Residence certificate [Annexure-I](#) (click here to download) or Study Certificates from class I to Intermediate (if studied in AP / Telangana only) in a single PDF file. If the candidate is eligible under 15% un-reserved category as per the clause XI (4) (iii to vii) of prospectus has to upload relevant certificates in a single PDF file (Mandatory).

8. If the application is completed, verified and uploaded all the documents then submit to generate registration slip. Take a print for future reference.
9. All the copies of documents have to be uploaded along with the application. No hard copy should be sent.
10. Incomplete application, application not submitted through online and documents not uploaded will be rejected without any intimation.
11. Candidates eligible to appear for the Entrance Test should download their e-Hall Ticket which will be hosted on the website. The Hall Tickets will not be sent by post.
12. Application will be available online from 09/05/2016 to 03/06/2016 only.
13. The Online application form involves the following stages of process: Registration, Login, Payment, Personal details, Education details, uploading of photograph, signature and certificates. Download the Application registration slip.
14. For any query, be specific and send through email only mentioning the application ID and password to svimspget@gmail.com.

Register

Login