

SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI

ACADEMIC SECTION

ACAD FORM - 12

APPLICATION FOR ISSUE OF DUPLICATE ID CARD

From

Tirupati

Date:

To

The Registrar

SVIMS

Tirupati.

Sir / Madam,

Sub: SVIMS, Tirupati – Issue of duplicate ID card - Requested – Reg.

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I studying course

lost the original ID card issued by the University. The prescribed fee of Rs.....

for issue of duplicate ID is paid & copy of the challan is enclosed. (challan No.....

dt.....).

I request you to issue the duplicate ID card at the earliest.

Thank you

Yours sincerely

Signature

Mobile No:

//forwarded by//

Signature of HoD with Seal