

**ACAD FORM - 15**

**APPLICATION FOR TRANSCRIPT**

Tirupati

Date:

From

To

The Principal / Registrar  
SVIMS  
Tirupati.

Sir/Madam,

Sub: SVIMS, Tirupati – Issue of Transcript – Request – Reg.

\*\*\*

I..... admission no..... completed.....course  
in ..... speciality during the period from .....to .....

I request you to issue the Transcript for the course. The necessary fees of Rs. ....vide  
challan / DD No.....,dated..... was paid and here by enclosed.

Further, I enclosed the Degree certificate / Marks Memos for the course I studied at SVIMS

Thank you

Yours Sincerely

Signature