

SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI
(A University established by an act of A.P. State legislature)

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DM (Neurology) (NIMHANS),
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Director cum Vice-Chancellor



Office of the Director cum VC
SVIMS, Tirupati.

Roc No: SVIMS/NABH/01/2017

Date: 30-10-2019

REVISED STAFF TRAINING SCHEDULE

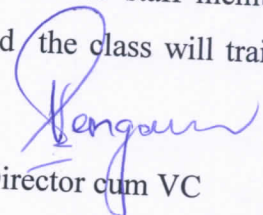
Sub: NABH Training schedule for all the Staff of SVIMS – Scheduled from 04-11-2019 – Certain amendments made in the schedule – Revised schedule – Intimation – Reg.

Ref: Roc No SVIMS/NABH/01/2017 dated 17-10-2019.

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As per the communication cited under reference, training schedule on different topics for all the staff of SVIMS (including PGs) have been circulated to all the departments. In order to complete the training programme early i.e. before December, 2019, the schedule has been changed from weekly to daily between 3:00 and 4:00 p.m. The revised schedule is attached here in. All the Heads of the Departments are requested to note the change in the schedule and depute their staff accordingly to the training classes.

All the HoDs are requested to depute at least one or two staff members of their department to the classes and see that the those who attend the class will train remaining staff in their department so as to cover all the staff.


Director cum VC

To

All the Heads of the Departments
Copy to Dean
Copy to the Registrar/Copy to Dy. Director (Academic)
Copy to the Medical Superintendent
Copy to the AD (Nursing)/Copy to AD (GM)
Copy to System Analyst/Copy to file.

REVISED NABH TRAINING SCHEDULE – 2019 (from 4.11.2019 to 10.12.2019)

Venue: Sri Padmavathi Auditorium, OPD Block, Tirupati & Time: 3.00 PM to 4.00 PM

S. No	Date	Policy details	Topic	Speaker
1.	4.11.2019	AAC1 (d)	Services available and not available.	Dr. A. Vishwanath Reddy, Assoc. Professor Physiotherapy
2.		COP19 (a)	Policy for Rehabilitative Services	
3.		AAC2 (a)	In Patient admission policy	
4.	6.11.2019	AAC2 (e)	Non-availability of bed policy	Dr. P. Sudha Rani, Professor / Principal, College of Nursing.
5.		AAC3 (b)	Policies and Procedures Transfer or Referral of Out-Patients, In-Patients and Emergency Patients	
6.	09.11.2019	AAC4,5 (a)	Initial assessment & reassessment policy	Dr. K.M. Bhargav, Dept. of Medicine
7.		AAC11(a)	Radiation safety	Mr. Balaraju, Lect., in Radiotherapy (Radiation Safety Officer)
8.	11.11.2019	AAC 13,14	Discharge policy and policy for patients leaving against medical advise and patient being discharged on request	Dr. A. Lokeswara Reddy, Chief MEDCO
9.		COP2 (b)	Care of emergency patients	Dr. P. Hemalatha, Dept. of Anaesthesia
10.		COP 5 (a)	CPR training	
11.	12.11.2019	COP	Activation of Code Blue	Mrs. C. Sunitha, Nursing Supdt. Gr.I
12.		FMS	Activation of Code Yellow	Dr. C. Chandrasekhar, Dept. of Haematology
13.		FMS	Activation of Code Pink & Purple	
14.		FMS	Activation of Code Red & Code Black	Mr. D. Elango, Fire Safety Officer.

15.		COP 3	Policy of ambulance services	
16.	15.11.2019	COP8 (a)	Policies and procedures define Rational use of Blood and Blood Components	Dr. R. Arun, Assoc. Prof. Transfusion Medicine
17.		COP8 (b)	Policies and procedures govern Transfusion of Blood and Blood Components	Dr. I.S. Chaitanya Kumar, Assoc. Prof. Transfusion Medicine
18.	16.11.2019	COP9 (b)	Policies & procedures on care of patients in ICU / HDU	Dr. P. Janakisubhadra Assoc. Prof. of Anaesthesia
19.		COP10(a)	Care of vulnerable patients	
20.		COP17((a)	Use of restraints and Care of patients under restraints	
21.	18.11.2019	COP22 (a)	End of life care	Dr. D. Bhargavi, Dept. of Medical Oncology
22.		COP18 (a)	Policy for Pain Management	Dr. P. Hemalatha, Dept. of Anaesthesia
23.		COP 22 (a)	Policy for Nutritional Therapy	Mrs. M. Sunitha Devi, Chief Dietician
24.	19.11.2019	MOM 3,4,5	Policies and procedures for prescription, storage, dispensing and purchase of medications.	Dr. Peta Subramanyam, Sr. Pharmacist
25.		MOM 3 (a)	Policy for Storage of Medication	
26.	22.11.2019	MOM12(b)	Policies and procedures for prescription, purchase, storage and dispensing of implants.	Dr. Peta Subramanyam, Sr. Pharmacist
27.		MOM12(b)	Policy on use of Implants Prosthesis & Medical Devices	
28.	23.11.2019	MOM 6 (h)	Policies and procedure for administration of medications	Dr. Vijayachandra Reddy, Assoc. Prof. Pharmacology
29.		MOM	List of approved medications & approved abbreviations	
30.		MOM11(a)	Policies and procedures for usage of Radioactive drugs	
31.	25.11.2019	MOM 4 (i)	Policy on verbal orders	Dr. C. Pallavi, Asst. Prof. Pharmacology
32.		MOM5 (a)	Monitoring of patients after medication management	
33.		MOM 8	Policy on Adverse drug event & Medication Errors	
34.	26.11.2019	PRE4 (a)	Policy for Obtaining Patient or Family Informed Consent	Mrs. C. Sunitha, Nursing Supdt. Gr.I
35.		PRE8 (a)	Policy for Effective Communication with Patient or families	Mrs. I. Kanthamma, Nursing Supdt. Gr.II

36.		MOM	Monitoring of medication and hospital formulary	Ms. Aruna, Clinical Pharmacologist
37.	27.11.2019	HIC 2 (a)	Policy for high Risk Areas	Mrs. A. Shobha Rani, Staff Nurse
38.		HIC2 (b,c,d)	Policy on Standard Precautions, hand hygiene, transmission based precautions	
39.		HIC 2 e, 5d	Policy on Safe Injection & Infusion practices, Policy on Pre & Post Exposure Prophylaxis	
40.	29.11.2019	HIC 2 (f)	Policy on cleaning disinfection	Mrs. V. Karpagam, Staff Nurse (HIC Nurse)
41.		HIC	Decontaminating equipment	
42.		HIC 2 (i)	Policy on linen Management & CSSD and Recall procedures	
43.	30.11.2019	HIC 8	Policy on Bio Medical Waste Management	Dr. Ramakrishna, Asst. Prof. Microbiology
44.		HIC 2 g, h	Antibiotic Policy& Rational Use of Antimicrobial Agent	
45.		HIC	Managing blood spills, mercury spill	
46.	02.12.2019	HIC 2 (j)	Policy on Kitchen Sanitation & Food Handling Issues	Mrs. M. Sunitha Devi, Chief Dietician
47.		HIC 2 l	Policy on Housekeeping Procedures	Smt A. Umamaheswari, Sr. Health Inspector
48.	04.12.2019	HIC 5 (c)	Policy on Isolation & Barrier Nursing	Mrs. N. Ramanamma, Head Nurse, GE
49.		HIC 6	Policy on Identifying an Outbreak	
50.	06.12.2019	HRM	Employees rights and responsibilities	Dr. K. Madhavi, Principal, Prof. College of Physiotherapy
51.		ROM	Vision, mission and values of the organization	Dr. M. Yerrama Reddy, Personnel Manager, Establishment Section
52.	07.12.2019	HIC	Needle stick injuries	Dr. R. Jayaprada, Asst. Prof., Microbiology
53.		HRM	Grievance addressal	Mrs. G.P. Manjula, AD, PM Office
54.	09.12.2019	PRE 7 (b)	Policy for Compliant Redressal	Mr. N.V.S. Prasad, MSW
55.		PRE	Patients Rights and Responsibilities	
56.		PRE	Awareness on organ donation	