#### **Frequently Asked Questions**

#### 1. How do I access the site to fill up the online application?

The applicant shall log on to <u>http://svims.online-ap1.com/</u> to access the home page of the online application.

#### 2. When can I submit the online application?

It can be submitted on or before 28.01.2015 through online only.

#### 3. I did not receive the e-mail intimation for registration of my application?

When you registered for online application normally, you will get an e-mail to your mail ID, if you do not receive the registration details to your inbox, check in your **spam** and **junk** mails. You will also get the details to your registered mobile.

#### 4. I did not receive the registration details in my mobile?

Normally you will get an SMS to your registered mobile. Make sure DND is not activated in your mobile.

#### 5. I cannot login, What may be the problem (s)?

This can happen if Registration no. and password typed is incorrect. It is advised to copy and paste the password as case sensitive.

# 6. I studied in MBBS from China. From Class I to Inter I studied in Andhra University(AU) area. Am I belongs to AU or UR(un-reserved) category? In case I belong to UR, what documents to be uploaded?

You belong to UR, since the MBBS course is studied outside the state of Andhra Pradesh. You have to upload 9th to Inter study certificates (in a single .pdf file) for claiming eligibility under UR. (i.e. Residence Certificate is not required).

# 7. I studied from Class I to Inter and MBBS in Karnataka. Earlier my parents were resided in Andhra Pradesh. Am I eligible under UR(non local) category.

If you furnish a valid parents residence certificate as per Annexure – II issued by Revenue authority, then you are eligible under UR category (or) you have to upload 10<sup>th</sup> to Inter study certificates(in a single .pdf file) for claiming eligibility under UR. (i.e. Residence Certificate is not required).

#### 8. Are there any detailed instructions to guide an applicant for submitting an online application?

Yes, you can refer the detailed instructions which are available in the prospectus available in the institute's website <a href="http://svims.online-ap1.com/">http://svims.online-ap1.com/</a> for filling up of the online application.

#### 9. What should I do if there is lot of delay in accessing the page?

The delay in accessing the page depends upon various factors like Internet Speed, large number of applicants trying to register at a time etc. Therefore, if you are unable to get the registration page promptly, please retry after some time.

#### 10. What documents/items are required while filling the on-line application form?

The documents/ items required for uploading are passport size color photograph (taken on or after 01.12.2014) and signature in .jpg/.jpeg format (max size upto 500 KB) and other educational documents as indicated in prospectus in .pdf format (max size upto 1 MB).

#### 11. What is the procedure to pay the application fee for the examination?

There are two options for the payment of fee i) Pay by credit/debit Card or ii) Pay by Net Banking facility

### 12. I have completed the online application, should I send the print outs of the application and enclosures by post?

Not required. However, it is strongly advised to keep a hard copy of the application abstract for own record and future reference.

13. How will I get the e-Hall Ticket if I have submitted the application through online?

The e-Hall Ticket will be hosted to all the eligible candidates which can be download from http://svims.online-ap1.com/

## 14. I filled the application form. I have made some errors. What should I do to remove these errors?

Before submitting the application, you have the facility to **edit** any information and **submit** the application finally.

15. I filled application form successfully and paid the application fee through online payment gateway. However the payment status shows incomplete. What should I do?

If you have made your payment successfully through credit/debit card /internet banking. The payment status will show the status like "completed". If it is showing incomplete you need to re-login again.

#### 16. Can I modify my choices of City/Centre of Examination after completion of last date?

No, it is not feasible after "submit" the application successfully.