

**SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES**  
**TIRUPATI, ANDHRA PRADESH, INDIA- 517 507**  
(A University established by an act of A.P State Legislature)

**Dr.V.Suresh**  
**D.M. (Endo.), FRCP (Edin.)**  
**Controller of Examinations**  
**Professor of Endocrinology**



**Phone (O) 0877-2287777 Ext. 2253**  
**Office Cell (O) 9010127252**  
**E-mail : svimstirupatiexamsection@gmail.com**  
**Website : <http://svimstpt.ap.nic.in>**

Roc.No. SVIMS/CE/48/CC/2007

Date: 29.06.2021

**NOTIFICATION**

Due to prevailing COVID -19 pandemic, keeping in view of safety of the students, the SVIMS University is not conducting convocation celebrations for the year 2020. Hence, all the students who have completed the respective course successfully in 2020 are hereby instructed to apply for Original Degree certificate on or before **15.07.2021** and submit the necessary documents along with requisite fee payment.

The list of documents to be submitted for applying Original Degree Certificate;

1. Duly filled Application form for Original Degree
2. To pay the requisite fee as detailed below (Course wise) through SBI, SVIMS branch Challan (or) Demand draft drawn in favour of Director-cum-VC, Sri Venkateswara Institute of Medical Sciences, Tirupati

Course name	Fee for Original Degree (Rs.)
DM/MCh	5,000
MD	3,000
PhD	3,000
MSc Nursing/MPT/M.Sc.BT & BI,/MSc AHS	1,500
MSc Medical	1,000
BSc.Nuring/BPT/B.ScAHS/DRT/Post Basic Diploma in Nursing	980

3. Copy of Provisional Degree Certificate
4. One latest passport size photo (decent look) with name and registration number & course name mentioned on the back side of the photo.
5. Copy of Aadhar card

The students are hereby informed that without the above enclosures, the Original Degree certificate will not be issued. The application form attached to the notification to be downloaded and the filled-in application form along with enclosures to be submitted in person or by post to the Controller of Examinations, Examinations Section, Central Library Building (First floor), Sri Venkateswara Institute of Medical Sciences, Tirupati – 517 507. Application sent by mail or any other channel will not be accepted.

The date of issue of Degree certificate will be intimated later to the candidates through phone or mail. The candidate has to collect the degree certificate in person. The degree certificate will not be issued to others at any cost.

The degree certificate will be sent by post to candidates who are not able to collect the same in person. Those who want to send the certificate by post are required to pay an additional amount of Rs.250/- towards postal charges. The amount shall be paid along with the fee payment for degree certificate.

  
**CONTROLLER OF EXAMINATIONS**

To

The Principal/HOD for kind information and to communicate to the respective students

The I.T. Manager, SVIMS for display in SVIMS Website with scrolling.

Copy to: The Director-cum-VC, SVIMS for kind information.  
The Dean/Registrar, SVIMS for information.



**SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATHI**  
**APPLICATION FORM FOR AWARD OF PERMANENT DEGREE CERTIFICATE**

**NOTE:** The spelling as written in the Provisional Pass Certificate shall be followed in the Degree certificate. Request for change of spelling will not be entertained unless specific reasons along with proof are submitted. Those who have not taken the Provisional Pass Certificate are not entitled to receive the Permanent Degree Certificate. **All the columns to be filled by the candidate compulsorily.**

1. Name of the student :  
(write in block letters)

2. Father's name :  
(write in block letters)

3. Course Studied :

4. Period of Study :

5. Month and year of passing :

6. Reg. Number :

7. Complete Permanent address :  
(indicate pin code compulsorily)

8. Phone numbers : Landline :  
(Indicates STD code)

Cell Phone:

E.Mail ID:

9. Fee payment particulars : SBI Bank Challan No. \_\_\_\_\_ Date: \_\_\_\_\_

(or)

Demand Draft No. \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate

The following documents are mandatory for issue of Original Degree Certificate:

- 1) SVIMS Bank Challan or DD for prescribed fee
- 2) Copy of Provisional Degree Certificate
- 3) One latest decent passport size photo with name and registration Number & course name mentioned on back side of the photo.
- 4) Copy of Aadhar card