

SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI
DEPARTMENT OF NEUROLOGY

NOTIFICATION FOR RECRUITMENT OF RESEARCH ASSOCIATE
(MEDICAL/PARAMEDICAL)

WALK-IN-INTERVIEW

Applications are invited from eligible candidates for filling up of the following two temporary posts on contract basis under ICMR-NCDIR funded Hospital-based stroke Registry project (HBSR Project), in the Department of Neurology, at Sri Venkateswara Institute of Medical Sciences University (SVIMS), Tirupati-517501, Andhra Pradesh.

(A). Research Associate (Medical/Paramedical) : (Two Posts)

Name of the post	:	Research Associate (Medical/Paramedical)
Category	:	Open category
Qualification	:	Essential: MSc Nursing/MPT (Neuro)/MSc Neuroscience/MSc Neurophysiology/ Diploma in Clinical Trials/Clinical Research/Diploma in Epidemiology/ MPH Desirable: Knowledge of computer applications (Microsoft Office Word, PowerPoint, Excel and Online Data Entry)
Emoluments	:	Rs. 20,000/- Consolidated monthly remuneration
Place of Posting	:	Department of Neurology, SVIMS, Tirupati, AP

Note: Walk-in-Interview will be held on 04.07.2024 at 10:00 AM in the Committee Hall, SVIMS, Tirupati.

Emoluments: Rs.20,000/- consolidated monthly remuneration for Research Associate (Medical/Paramedical)

(A). Instructions to applicants:

1. Candidates are required to submit their bio-data along with the duly attested photocopies of the relevant certificates in support of their age, educational qualifications, experience etc. as mentioned in Section B. The original documents will be verified by the interview committee, SVIMS University, Tirupati on the day of interview.
2. Candidates should attend the interview at their own cost.
3. Interim enquiries will not be entertained.
4. The maximum age limit for Research Associate is less than 35 years as on the date of interview.

5. Candidates who fail to bring the original certificates at the time of joining and if any discrepancy is found in the documents will not be allowed to join the selected contract post and the position will be offered to the waiting list candidates.
6. The Principal Investigator and/ or appointing authority reserve the right to terminate the service of the contract personnel even during the agreed contract period or extended contract period without assigning any reason. Leave shall be as per Institutional policy for contract staff.
7. The Director-cum-Vice-Chancellor, SVIMS, reserves the right to cancel / modify the recruitment process at any time, during the process, at their discretion.
8. The decision of the Director, SVIMS will be final and binding.

Terms and conditions:

1. These posts are strictly restricted to the HBSR Project, Department of Neurology, SVIMS, Tirupati.
2. These posts are purely on contractual basis for a period of 6 months, may be extended based on the tenure of the project and the work performance of the staff recruited.
3. These posts will not be considered as permanent at any point of time.
4. Pension/GPF/PF/Leave benefits will not be applicable as permanent government posts.
5. Appointments can be terminated at any time even before the end of contract period without prior notice due to any reason. Proper hand-over of the completed core form, status of the online submission, response to data quality control queries raised by ICMR, mobile phone and stationary items should be completed at the time of such contract termination or end of the contract period.
6. Strict confidentiality is to be maintained with regard to data, information and activities of the HBSR project. Any violation will attract disciplinary / legal action.
7. No TA, DA, accommodation will be provided for appearing in the walk-in interview.
8. The Director-cum-Vice-Chancellor, SVIMS reserves all the rights to change or cancel the interview and selection process without assigning any reason.

A). Job Description:

The selected candidates are responsible for collection of data mentioned in the printed form and online core proforma of HBSR at admission and subsequent follow up at 1 month and 3 months after the onset of stroke and regular data transmission on day-to-day basis. They should maintain hard copies of the HBSR core proforma and register of the all patients; They should assist the Principal Investigator (PI) in the monthly review meeting and to provide any clarifications sought by ICMR –NCDIR. Participate in the trainings and workshops conducted by the ICMR-NCDIR. Participate in the quality check by addressing the queries and issues raised by the ICMR-NCDIR. They should assist the PI in the preparation of progress report of the project work and Statement of Expenditure and Utilisation Certificate to be submitted to ICMR-NCDIR at regular intervals. They should facilitate the PI/representatives during monitoring, supervision and quality assurance of collected data.

B). Documents to be submitted along with the application form:

1. CV of the applicant with valid email and contact mobile number
2. SSC or 10 class marks card / certificate (for proof of date of birth)
3. All certificates supporting the job qualifications, starting from bachelor degree to master degree as applicable
4. Work experience certificates if any
5. Higher qualification than prescribed if any (certificates to be enclosed)
6. Aadhaar card / PAN card
7. Two recent pass port sized photographs, one to be pasted on application form, another to be pinned to the application form.

Principal Investigator
ICMR-NCDIR funded Hospital-based stroke Registry project
SVIMS, Tirupati.